

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**July 17, 2007**

**PRESENT**

C.W. Colladay  
J. Deleo  
O. Garrett  
P. Rodriguez  
G. Destache

**ABSENT**

**GUESTS**

**STAFF**

J. Pape  
R. Mann  
C. Trees  
A. Harnden  
M. McCullough  
K. Caldwell

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

The General Manager introduced newly hired Operations Staff to the Board of Directors.

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the June 19, 2007 Regular Meeting.**

**ACTION:** Director Garrett moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Garrett moved to approve the financial report and to authorize payment of the June 2007 invoices. Director Rodriguez seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

The Board directed staff to look at non-potable rate, to allocate reserves on a separate sheet and to check figures on page 19 under Net Operating Revenue.

b. Bad Debt Write-Off – None.

**7. Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Who Are Required to File Annual Disclosure Statements.**

**ACTION:** Director Rodriguez moved to Re-affirm approval of existing Conflict of Interest Policy. Director Garrett seconded. Motion carried unanimously.

**8. Fees and Charges to be collected on the General Tax Roll.**

**ACTION:**

1. President Colladay opening the public hearing at 9:53 a.m. and called for testimony or protest.
2. Hearing none, President Colladay closed the public hearing at 9:53 a.m.
3. Director Deleo moved to adopt Resolution No. R-07-06 Adopting the Report Regrading Water and Sewer Charges for FY 2007/2008 to be collected on the tax roll. Director Destache seconded. Motion carried unanimously.
4. Director Destache moved to adopt Resolution No. R-07-07 Adopting Current Rate Schedule for Fiscal Year 2007/2008. Director Deleo seconded. Motion carried unanimously.
5. Director Garrett moved to adopt Resolution No. R-07-08 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 1 for FY 2007/2008. Director Deleo seconded. Motion carried unanimously.
6. Director Rodriguez moved to adopt Resolution No. R-07-09 Levying a Charge for the Payment of Maintenance and Operation Expenses for Sewer Treatment Plant Serving Sewer Improvement District No. 2 for FY 2007/2008. Director Destache seconded. Motion carried unanimously.
7. Director Destache moved to adopt Resolution No. R-07-10 Authorizing the Levy of Special Taxes for CFD No. 1, Sycamore Creek, for Fiscal Year 2007/2008. Director Rodriguez seconded. Motion carried unanimously.

8. Director Deleo moved to adopt Resolution No. R-07-11 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2007/2008. Director Destache seconded. Motion carried unanimously.
  9. Director Destache moved to adopt Resolution No. R-07-12 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2007/2008. Director Deleo seconded. Motion carried unanimously.
  - 9. Sycamore Creek CFD #1.**
    - a. Project Update – The General Manager reported that they are waiting on one more part for the reservoir management system and it will be complete.
    - b. 1526 houses to be built. 968 houses occupied to date. 63% complete.
  - 10. Empire Capital “The Retreat CFD #3”.**
    - a. Project Update – The General Manager reported that they are working on list of items issued and that the clubhouse is scheduled to open in early August.
    - b. 527 houses to be built. 431 houses occupied to date. 82% complete.
  - 11. KB Home “Painted Hills” Project.**
    - a. Project Update – None.
    - b. 204 houses to be built. 201 houses occupied to date. 99% complete.
  - 12. KB Home “Canyon Oaks” (Painted Hills No. 2).**
    - a. Project Update – None.
    - b. 30 houses to be built. 8 houses occupied to date. 27% complete.
  - 13. Shea Homes “Trilogy” Project.**
    - a. Project Update – None.
    - b. 1266 houses to be built. 1217 houses occupied to date. 96% complete.
- The Board directed staff to talk to the Emissaries of Divine Light about their temporary connection.
- 14. Ranpac “Toscana” Project.**
    - a. Project Update – None.

- b. 1443 estimated houses to be built.
- 15. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – The General Manager reported that the non-potable water shut down test was successful.
- 16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
- a. Project Update – Director Garrett reported that they are doing well exploration.
- 17. Water Utilization Reports.** – Note and file.
- 18. Committee Reports.**
- a. Finance (Director Garrett) – None.
  - b. Engineering (Director Rodriguez) – None.
  - c. Public Relations (Director Deleo) – Director Deleo reported that on July 14, 2007 the Riverside County Board of Supervisors declared a drought emergency. Director Deleo also reported that the County of Riverside has a department called the Community Action Partnership for individuals who need assistance with utility bills.
- 19. General Manager’s Report.**
- a. General Manager’s Report – Note and file.
  - b. Operations Report – Note and file.
- 20. District Engineer’s Report.**
- a. Status of Projects – Note and file.
- 21. District Counsel’s Report.**
- 22. Seminars/Workshops.**
- a. District Attorney for Riverside County training on the Brown Act, date and time to be announced.

**23. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of June was distributed to each Director along with the Agenda.

**24. Adjournment.**

There being no further business, the July 17, 2007 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:52 a.m. by President Colladay.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_